

OFFICIAL MINUTES  
**RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING**  
1031 Mason Ave. Daytona Beach, FL 32117  
3:00 PM, Tuesday, August 7, 2018

Board Members Present

Mr. Edson Graham, Chairman  
Mr. Sam Smith  
Ms. Cathy Egley  
Ms. Ashley Kelly

Board Members Absent

I. CALL TO ORDER

Mr. Edson Graham called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Mr. Graham asked that the record show all current board members present.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

IV. APPROVAL OF CONSENT AGENDA ITEMS

- A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.
- B. Approval of August 7, 2018 RMA HS Board Meeting Minutes.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

No Action was required.

VI. REPORTS TO THE BOARD

- A. Campus Reports - Mr. Art Sands, Principal, reported to the Board regarding current student enrollment, demographics, staffing, professional development, student performance, instructional program plans, student activities, and facility upkeep at both campuses. Mr. Sands presented the Daytona and the Deland report and gave an update on student performance that will occur during the first semester of the school year.

FTE will begin September 28, 2018 and will continue through October 12, 2018.

This school year will continue to implement homecoming/spirit week to help recruitment and continue building school spirit & pride.

- B. Facility updates – There were no major RMA issues or repairs at either campus.
- C. Financial Reports – Loretta Bobb reviewed the following financial information and documents with the Board.
  - 1. May, June and July RMA HS Financials
  - 2. RMA HS Budget 2018
  - 3. RMA HS Budget 2018 Budget Overview
  - 4. FY 2017-18 HS Audit Update
- D. Student Recruitment Update – Mr. Smith and Mr. Sands
  - 1. Mr. Sands and Mr. Smith will continue recruiting throughout the school year by visiting schools, meeting with high school counselors and principals, passing out brochures and business cards.

VII. BOARD ACTION ITEMS

- A. The Board moved, seconded, and unanimously approved the 2018/2019 RMA Safety and Security Manual
- B. The Board moved, seconded, and unanimously approved the 2018/2019 Salary Schedules
- C. The Board moved, seconded, and unanimously approved the 2018/2019 Educator Misconduct
- D. The Board moved, seconded, and unanimously approved the Contracts and Agreements for 2018/2019 SY
- E. The Board moved, seconded, and unanimously approved the RMA HS FY 2018/2019 Budget
- F. The Board moved, seconded, and unanimously approved the RMA of FL Governing Board 2018/2019 Meeting Schedule
- G. The Board moved, seconded, and unanimously approved the RMA General Liability, Property, Automobile, Worker's Compensation policy
- H. The Board moved, seconded, and unanimously approved the RMA HS 2018/2019 SY Capital Outlay Plan

VIII. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISSUCSSION OR ANNOUNCEMENT

IX. ANNOUNCEMENTS/ NEXT MEETING

Mr. Graham announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, October 9, 2018 at the RMA Deltona Campus.

